



**FORM SCC 3**

**THE MAGISTRATES' COURT OF ANAMBRA STATE (SMALL CLAIMS)  
SUMMONS**

**(TO BE SERVED WITHIN 7 (SEVEN) DAYS OF FILING)**

CLAIM NO.....

BETWEEN:

.....PLAINTIFF(S)

AND

.....DEFENDANT(S)

The PLAINTIFF Claims:

Debt (attach particulars)

Court Fees.....

Costs.....

Total: ₦ \_\_\_\_\_

To .....

.....

.....

1. You are hereby summoned to appear personally or by your representative before this court on the ..... day of .....20 ..... at .....to admit or deny your liability for the above mentioned claim.
2. If you deny liability or have a counterclaim you are advised to complete and return Form SCC 9 to the registry of the Small Claims Court within Seven (7) days after the service of this summons inclusive of the day of service. If you require a longer time for payment, complete the form of ADMISSION as in FORM SCC 9.
3. (a) Take notice that if you fail to appear in Court on the hearing date after a summons has been served on you, judgment may be obtained against you by the Plaintiff.  
(b) Money payable in terms of a judgment or Order of Court may be paid directly to the Judgment Creditor.  
(c) The Judgment Debtor must notify the Judgment Creditor fully and correctly; within 7 days after he has changed his place of business, work, employment or residence, of his new place of business, work, employment or residence.

Dated at .....this .....day of .....20....

REGISTRAR